

**MINUTES OF MEETING
ASTURIA COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Asturia Community Development District was held on Tuesday, November 23, 2021 at 6:01 p.m. in the Gathering Room, Asturia Clubhouse, 14575 Promenade Parkway Odessa, FL 33556.

Present and constituting a quorum were:

Jon Tietz	Chairman
Lane Gardner	Vice Chairman (Via Phone)
Richard Jensen	Assistant Secretary
Jacques Darius	Assistant Secretary

Also present were:

Matthew Huber (Via Phone)	Regional District Manager; Rizzetta & Co., Inc.
Jayna Cooper	Assc. District Manager; Rizzetta & Co., Inc.
Jonathan Johnson (Via Phone)	District Counsel
Jason Liggett (Via Phone)	Field Service Manager; Rizzetta & Co., Inc.
Bob Nanni	Inframark
Audience	

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Call to Order

A. Roll Call

Ms. Cooper called the meeting to order and a quorum was established.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

Residents were present, but no comments were made.

THIRD ORDER OF BUSINESS

Staff Reports

A. Field Inspection Report

The Board reviewed the report and will table this discussion for when Mr. Liggett joins the meeting. The audience was informed that the full agenda package is available on the CDD's website.

B. Landscape Report

This item was not discussed.

C. District Engineer

This item was not discussed.

D. District Counsel

The Kutak Rock agreement was presented. Mr. Johnson confirmed the termination revision was made as requested at the last meeting. Mr. Darius questioned the language under the waiver of conflict being too broad. Mr. Johnson agreed to narrow the language.

On MOTION by Mr. Tietz, seconded by Mr. Darius, with all in favor the chairman was authorized to execute the Kutak Rock agreement subject to revision of the waiver of conflict. 4-0

E. District Manager

- 1. October District Manager Report**
- 2. September Financial Statement**

Ms. Cooper presented the Board with the managers' report.

- Mr. Jensen announced that he will be resigning come November 2022 due to health reasons. He will be submitting his resignation in writing when the time comes. Since his seat is not up for election it will need to be appointed.

FOURTH ORDER OF BUSINESS

Business Items

A. Consideration of Resolution 2022-01, FY 2020/2021 Amended Budget

The FY 2020/2021 Amended Budget was presented and discussed by the Board.

On MOTION by Mr. Jensen, seconded by Mr. Tietz, with all in favor, Resolution 2022-01, amending the FY 2020/2021 Budget, was adopted. 4-0

B. Consideration of RedTree Agreement

The RedTree Agreement was discussed and tabled till the December meeting to give Mr. Tietz time to review the agreement with RedTree.

C. Consideration of Inframark Agreement

The Inframark agreement was reviewed and the following was discussed:

- Mr. Nanni noted at the last meeting a question was asked regarding insurance. The insurance is one million dollars per occurrence.
- The current contract does not mention the part-time staff plan. Mr. Nanni explained if the Board chooses to approve the motion, this will generate an addendum to the contract specifically about staffing.

- Mr. Darius requested more information on section 2.25 insert. Mr. Nanni clarified neither he nor Inframark foresee transition problems.
- The Board discussed the termination agreement clause of the Inframark agreement. In section 1.1 the sentence, regardless of the automatic renewal process, the District may terminate this agreement upon 30 days' notice, was added to the contract.

On MOTION by Mr. Tietz, seconded by Mr. Jensen, with all in favor, the Inframark Agreement was approved as amended. 4-0

D. Consideration of Resolution 2022-02, Appointing District Manager

On MOTION by Mr. Tietz, seconded by Mr. Darius, with all in favor, Resolution 2022-02, Appointing District Manager, was adopted. 4-0

E. Consideration of Resolution 2022-03, Designation of Officers

A typing error was corrected in the word treasurer.

On MOTION by Mr. Tietz, seconded by Mr. Jensen, with all in favor, Resolution 2022-03, Designation of Officers, was adopted as amended. 4-0

F. Consideration of Resolution 2022-04, Designating Authorization and Action Relating to Accounts

On MOTION by Mr. Tietz, seconded by Mr. Darius, with all in favor, Resolution 2022-04, Designating Authorization and Action Relating to Accounts, was adopted. 4-0

THIRD ORDER OF BUSINESS (Continued) Staff Reports

A. Field Inspection Report

Let the record reflect Mr. Liggett joined the meeting via telephone.

Mr. Liggett presented his report and responded to Board questions regarding his field report. A resident complained about the weed and trash problem around the district.

Let the record reflect Mr. Liggett has left the meeting.

FIFTH ORDER OF BUSINESS

Business Administration

A. Consideration of Minutes of the Board of Supervisors’ Regular Meeting held on October 26, 2021

On MOTION by Mr. Tietz, seconded by Mr. Jensen, with all in favor, the Minutes of the Board of Supervisors’ Regular Meeting held on October 26, 2021 was approved as presented. 4-0

B. Consideration of the Operations & Maintenance Expenditures for October 2021

The Board questioned the Pampering Plumber invoice. It was clarified this invoice was a dispatch fee for outdoor shower repair. Ms. Cooper also verified the Amazon fees where cleaning supplies ordered.

On MOTION by Mr. Tietz, seconded by Mr. Darius, with all in favor, the Operations & Maintenance Expenditures for October 2021 were approved as presented. 4-0

SIXTH ORDER OF BUSINESS

Supervisor Request and Audience Comments

- Mr. Jensen was contacted by a resident informing him there is a resident using the facilities for profit. This resident is not a vender with the CDD. after discussing this issue, the Board asked Mr. Nanni to consider a resolution for this issue.
- Mr. Darius would like a reserve budget management plan. He also reported there were only two email complaints this month.
- Mr. Tietz reported on the leak discovered in the pool. Not all the leaks were able to be repaired onsite. The pool must be drained to be repaired correctly. Insurance language to be verified when pool is to be drained. Mr. Tietz also reported the trees were trimmed.
- Mr. Gardner addressed the field manager personnel.
- Ms. Vitolll reported a sprinkler head was broken. She also questioned when the common areas will be pressure washed.

SEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Darius, seconded by Mr. Jensen, with all in favor, the meeting was adjourned at 7:28 p.m. 4-0

A handwritten signature in cursive script, appearing to read "Jensen", is written over a horizontal line.